

**Article (1):**

This code shall be called the “JMI Student Code of Ethics”

**Article (2):**

These provisions shall apply to all JMI students, and they shall be subject to the disciplinary measures detailed herein.

**Article (3):**

The following actions shall be considered violations and students who commit any of them may be referred for disciplinary action outlined in this code:

- A. Deliberately failing to attend lectures, classes or any other compulsory activities listed in the regulations, in addition to inciting this action.
- B. Cheating in exams and attempting or collaborating to cheat.
- C. Undermining the exam system or the silence that must prevail during exams.
- D. Committing any action violating dignity, honor, morals, good reputation and behavior, or one that could damage the reputation or staff of JMI. These include actions committed outside the institute, whether in Jordan or abroad, during an event in which JMI is an organizer or a participant.
- E. Participating in any organization within the JMI without prior authorization from the competent authorities; taking part in any group activity in violation of valid JMI regulations or inciting any such action.
- F. Misusing JMI facilities or using them without prior approval.
- G. Disseminating or publishing flyers at JMI; collecting signatures or donations that may undermine security and order or harm national unity.
- H. Insulting, abusing or harming a faculty member, staff member or student at the JMI.
- I. Stealing or destroying any JMI property or property belonging to its staff, students or visitors.
- J. Forging university documents or using forged documents for any purpose.
- K. Giving JMI documents and IDs to others with the intent of using them illegally.



- L. Inciting, organizing, joining or interfering in acts of violence, riots, bilateral or group fights within the institute or outside during events that JMI has arranged or is participating in.
- M. Being in possession of alcoholic beverages or narcotics; consuming or promoting these substances inside the institute; and attending classes under the influence of alcohol or narcotics.
- N. Violating the principles and conditions of granting the MA degree as well as any decisions issued by the dean, or inciting their violation, including failure to attend parallel activities.

**Article (4):**

Taking into consideration Articles 5, 6, 7 and 8 of this code, penalties imposed on students for the violations listed in Article 3 shall be determined as follows:

- A. Written notice.
- B. Dismissal from the lecture hall and summoning JMI security when necessary.
- C. Denial of the student's right to attend some or all lectures for disorderly conduct during the class.
- D. Denial of the student's right to benefit from the services offered by one JMI facility or more where the violations are committed, for a specific period.
- E. Denial of the right to practice one student activity or more during which the violation was committed, for a specific period.
- F. Two-level warning: First and final.
- G. A fine that is no less than twice the value of the item or items destroyed by the student.
- H. Revocation of registration in one course or more during the semester in which the violation is committed.
- I. Failing one course or more.
- J. Temporary suspension from JMI for one semester or more.
- K. Expulsion from JMI.
- L. Suspension of the decision to grant the MA degree for no more than two semesters.

- M. Revocation of the decision to grant a certificate if forgery or fraud is proven in the requirements to obtain it.

**Article (5):**

If an investigation reveals that a student attempted or collaborated to cheat, or cheated in an examination or test for one course, the following penalties shall be imposed concurrently:

1. Failing that course
2. Revocation of registration in the remaining courses registered for that semester
3. Suspension for the next two semesters.

**Article (6):**

- A. Students who arrange for a colleague replace them for a test or examination, will face the following penalties, concurrently:

1. Failing that course
2. Revocation of registration in the remaining courses registered for that semester
3. Suspension from JMI for a minimum of one ensuing semester.

- B. The student who replaces another in an examination or test shall be subject to the following penalties, imposed concurrently:

1. Revocation of registration in the remaining courses registered for that semester
2. Suspension from JMI for a minimum of one ensuing semester.

- C. If the person replacing a student in the examination hall is not enrolled in JMI, he/she shall be referred to the competent judicial authorities.

**Article (7):**

1. If an investigation reveals that a student incited, arranged, joined or intervened in acts of violence, riots and bilateral or group fights inside or outside JMI during events the institute is participating in or has organized, he/she shall be expelled.
2. If the investigation reveals that a student caused serious harm to a JMI faculty member, member of staff or student, he/she shall either be suspended or expelled.

**Article (8):**

1. If an investigation reveals that a student was in possession of alcoholic beverages or attended lectures under the influence of alcohol, he/she shall be suspended for two consecutive semesters. Repeat offenders shall be expelled.
2. If an investigation reveals that a student was in possession of narcotics, or consumed and promoted these substances, or attended classes under the influence, he/she shall be expelled.

**Article (9):**

1. Two disciplinary actions outlined in this Code of Ethics may be imposed at the same time.
2. In the event of a temporary suspension from JMI, the ID will be taken away and the student shall be prohibited from entering the institute during that semester, unless prior approval is obtained from the dean.
3. A student expelled from JMI as a disciplinary action shall be denied a good behavior certificate. Moreover, the name of the expelled student will be circulated among other public and private universities.

**Article (10):**

The decision on disciplinary action shall be retained in the student's file with the Registration Office, and the competent authorities imposing the penalty shall inform the dean of the decision along with the student's guardian and the fellowship awarding entity, if any.

**Article (11):**

Credit hours earned by a suspended student from any other university during the suspension period shall not be recognized.

**Article (12):**

1. Students referred for investigation cannot abandon their studies before the conclusion of the probe.
2. Graduation procedures shall be suspended until a final decision is taken on the violation committed.

**Article (13):**

1. At the beginning of the academic year, the JMI administration shall form a disciplinary council consisting of JMI dean, one faculty member and two staff members that is tasked with looking into the violations of students referred to it.
2. The disciplinary council may form an investigative committee comprising three JMI staff members to assist in examining the violations committed by students.
3. The council's term shall be one year, subject to renewal.
4. In special cases, the JMI administration may replace the chairman of the disciplinary council with another for a specific period.

**Article (14):**

The disciplinary council must rule on the cases referred to it within a 30-day period starting from the date of referral by the related party. The dean may extend this period if circumstances dictate. Violators must appear before the disciplinary council during this period, and the council may impose the penalty in absentia if the student does not show up after being notified for the second time through a notice announced at JMI.

**Article (15):**

If the disciplinary council's term expires, it shall continue to assume its powers until a new council is formed.

**Article (16):**

The powers to impose penalties on violators are as follows:

1. A faculty member or course instructor may impose the penalties listed in paragraphs A, B and C of Article 4 of this code in writing.
2. The dean may impose the penalties outlined in paragraphs A through M of Article 4.
3. The dean may confiscate any item a student brings to the institute with the aim of using it for unlawful purposes.
4. The disciplinary council may impose the penalties listed in Article 4 when it is convinced that the punishment is proportionate to the violation under review.

**Article (17):**

- A. Taking paragraphs B and C of this Article into consideration, all disciplinary decisions shall be final, except the ones detailed in paragraphs K, L and M of

Article 4, which students may appeal before the JMI dean within 15 days from the date of the decision or its announcement at JMI. The JMI administration may endorse, amend or repeal the appealed decision. If the student fails to appeal the decision, it shall be considered final.

- B. The penalties of first warning and above shall be recorded in the student's academic file.
- C. The imposed penalties shall expire and be removed from the student's academic record as follows:
  - 1. First warning after one semester.
  - 2. Final warning after two semesters.

**Article (18):**

The JMI security staff shall maintain law and order within the premises and their notices and reports shall be considered valid unless proven otherwise.

**Article (19):**

The Jordan Media Institute dean shall assume the powers of the disciplinary council when necessary, such as during fights, riots and assaults on institute property, in addition to strikes or disorderly conduct.

**Article (20):**

The JMI may continue with its disciplinary action, as outlined in this code, even if the violation is being submitted and investigated by other entities.

**Article (21):**

This Code of Ethics shall apply to all students.